

Absence / Tardiness Policy (Students)

Attendance in a duly authorized and established parochial school satisfies state compulsory attendance requirements. Therefore, students enrolled at Beautiful Saviour Lutheran School must attend daily.

Beautiful Saviour's school day begins at 8:15 AM. Children are to arrive between 7:45 and 8:10 AM so they have time to prepare for the beginning of the school day. It is the recommendation of the faculty that students arrive no later than 8:10 AM. Students who arrive after 8:15 AM and before 9:15 AM will be marked tardy. If the student arrives after 9:15 AM and before Noon, the student will be marked absent for a half day. If a student accumulates two or more tardies in a quarter, the teacher will inform the principal. The principal will meet with the child's parents to determine why the tardies are occurring and to remind the parents that it is their responsibility to have their children to school on time. If tardy arrivals continue, Beautiful Saviour's Board of Education will be informed of the situation, and the board will recommend any action to be taken concerning the continued enrollment of the child at Beautiful Saviour Lutheran School.

Teachers at Beautiful Saviour differentiate between excused and unexcused absences / tardies. The following constitutes an excused absence / tardy:

- student illness or disabling injury
- doctor, dentist, orthodontist, or optometrist appointment
- funeral
- court date
- family emergency.

All other absences / tardies are unexcused. Parents are expected to inform the classroom teacher of all planned absences in advance by providing a note signed by the parent. Each day missed for an unjustifiable reason will be considered an unexcused absence. The parent/guardian of any child enrolled at Beautiful Saviour with two or more unexcused absences in a quarter will be contacted by the classroom teacher. If unexcused absences continue to occur, the principal will be notified so a meeting with the parent and principal can be scheduled. If absences continue to occur, Beautiful Saviour's Board of Education will be informed of the situation and will recommend any action to be taken concerning the continued enrollment of the child at Beautiful Saviour Lutheran School.

If a student should experience an extended illness, a note from a health care professional may be required.

Field trips scheduled by the classroom teacher are considered school days. Children are expected to attend all pre-arranged trips with their classroom. If a child misses a field trip for an unexcused reason, the absence will be marked as unexcused.

Children enrolled at Beautiful Saviour are not allowed to leave the school grounds during the school day unless a written permission slip signed by a parent has been presented to the child's teacher. Children who must leave campus during the school day become subject to the school policy concerning excused / unexcused absences.

Out of love for Christ, who has redeemed each of us and our children, Christians strive to be diligent and faithful in the education of their children. For this reason, and to be in compliance with state and local regulations, students are expected to be prompt and regular in attendance.